



Sarnia Library Theatre

Services & Fees Schedule 2026



Table of Contents

Corporate Services	3
Cultural Services	6
Finance, Facilities & Acquisitions	14
Infrastructure & Development Services	15
Long-Term Care	20
Office of the CAO	21
Public Health Services	22
Social Services	23

NOTE: All fees quoted herein are subject to applicable H.S.T. unless otherwise expressly stated.

CORPORATE SERVICES	Detail	Approved Fees 2026
Human Resources		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
Professional Services <i>(Provided pursuant to local tier municipalities and related organizations services agreement.)</i>	Per Hour	\$95.00
Information Technology		
IT Support Related Services	Per Hour + Expenses (full cost recovery)	\$95.00
Legal Services/Clerk's		
Prosecutorial Services of Municipal By-Laws	Per Hour	\$95.00
Professional Legal Services	Per Hour (provided pursuant to service agreement)	\$150.00
Freedom of Information (FOI) Requests	Fee as Per Provincial Legislation	\$5.00
FOI Photocopies and Printouts	Per Page	\$0.20
FOI CD-ROMs	Per Disc	\$10.00
FOI Manual Record Searches	For each 15 minutes spent by any person	\$7.50
FOI Record Preparation/Severance	For each 15 minutes spent by any person	\$7.50
FOI Record Production (Machine-Readable Only)	For each 15 minutes spent by any person	\$15.00

CORPORATE SERVICES		Detail	Approved Fees 2026
Court Services Department			
Access Card Replacement		Each	\$30.00
Tax Rolling of Fine/Civil Enforcement Fee/Delinquent Fine Collection		Each	\$30.00
NSF Fees*		Per cheque	\$30.00
Credit Card Chargeback Fee		Each	\$15.00
<i>*Unless otherwise noted, all cheques returned to The Corporation of the County of Lambton (to all Divisions and Departments) on account of insufficient funds shall be subject to an NSF charge of \$30.00.</i>			
Digital Records on CD			
Single Day Recording		Per Case	\$22.00
Multiple Day Recordings		Per Case (1st Day)	\$22.00
		Each Additional Day (Same Case)	\$10.50
Transcript Fees – Paper Format			
Transcription of First Copy		Per Page for a Certified Original	\$7.10
Expedite (Within 5 Business Days)		Per Page for a Certified Original	\$9.60
Daily (Within 24 Hours)		Per Page for a Certified Original	\$12.55
<i>Electronic copy provided at no extra charge if requested at the same time as the hardcopy original</i>			
Reproduction - Electronic		Per Transcript, subsequent to the original	\$25.00
Reproduction - Paper		Per Page for a Certified Original, subsequent to the original	\$0.80
Minimum Fee		Per Transcript	\$25.00
Transcript Fees – Electronic Format			
Transcription of First Copy		Per Page for a Certified Original	\$6.30
Expedite (Within 5 Business Days)		Per Page for a Certified Original	\$8.80
Daily (Within 24 Hours)		Per Page for a Certified Original	\$11.75
Reproduction - Electronic		Per Transcript, subsequent to the original	\$25.00
Reproduction - Electronic		Per Transcript, at the same time as the original	No Charge

Collection Fees on Delinquent, Defaulted and/or Unpaid Fine(s) As per Schedule "A" of By-Law 21 of 2011 (amended by By-Law 31 of 2024)

Name:	CONSUMER 1st Placement	COMMERCIAL 1st Placement	CONSUMER 2nd Placement	COMMERCIAL 2nd Placement	CONSUMER 3rd Placement	COMMERCIAL 3rd Placement
Credit Bureau Services Canada (a division of St. Catharines Credit Corporation Limited)	11.15%	11.15%	16.50%	16.50%	25.50%	25.50%
CBV Collection Services Ltd.	13.85%	14.05%	19.75%	25.00%	30.00%	35.00%
A-1 Credit Recovery & Collection Services Inc.	12.17%	12.17%	19.46%	19.46%	38.94%	38.94%
Commercial Credit Adjusters Ltd.	13.00%	10.00%	20.00%	18.00%	28.00%	28.00%
Partners in Credit Inc	11.50%	10.00%	18.00%	16.50%	26.00%	24.00%

CULTURAL SERVICES	Detail	Approved Fees 2026
Lambton Heritage Museum & Oil Museum of Canada		
Admission		
Adults	Per Person, Includes HST	\$5.00
Seniors & Students	Per Person, Includes HST	\$4.00
Children	Per Person, Includes HST	\$3.00
Family	Per Family, Includes HST	\$15.00
Organized Tour through Company or Guide - 10% discount		
Memberships		
Individual	Per Year, Includes HST	\$20.00
Family	Per Year, Includes HST	\$30.00
Employees of the County of Lambton	Per Year, Includes HST	\$15.00
Copy Fees		
Photocopies (Black & White)	Per Copy, Includes HST	\$0.50
Photocopies (Colour)	Per Copy, Includes HST	\$0.75
Digital Copies	Per Image, Includes HST	\$5.00
Publication Fee for Image Use		
For Profit	Per Image	\$200.00
Not For Profit	Per Image	\$10.00
Education Programs		
School Program, on-site	Admission Fee Per Child, Includes HST	Admission & Cost Recovery*
General Public, on site	Per Participant, Includes HST	Admission & Cost Recovery*
<i>*no HST on Material Cost Recovery for School Programs</i>		
Cancellation Fee, Education Programs	Per Booking	50% of Cost
Chaperone Fee	Per Chaperone	\$30.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Education Outreach		
In-Person Outreach	Within Lambton County (no HST on School Materials)	Cost Recovery
Travelling Trunk		\$15.00
Rentals - Lambton Heritage Museum - During Regular Business Hours		
Cameron Church	Per Event	\$250.00
Lambton Gallery	Per Event	\$250.00
Meeting Room	Per Event	\$40.00
Kitchen	Per Event	\$40.00
Multi-use Space (half)	Per Event	\$100.00
Multi-use Space (full)	Per Event	\$250.00
Picnic Shelter	Per Event	\$40.00
After Hours Staff Facilitation Fee	Per Staff Member, per hour	\$45.00
In House Refreshments		Cost Recovery
Photo Shoot Fee	Per Sitting	\$100.00
Rentals - Oil Museum of Canada - During Regular Business Hours		
Theatre	Per Event	\$40.00
Pavillion Rental	Per Event	\$40.00
Meeting Room	Per Event	\$40.00
After Hours Staff Facilitation Fee	Per Staff Member, per hour	Cost Recovery
In House Refreshments		Cost Recovery
Photo Shoot Fee	Per Sitting	\$100.00
Lambton Heritage Museum Craft Sale Booth Fees		
Outdoor Space	Per Event	\$175.00
Indoor Space	Per Event	\$225.00
Table Rental Fee	Per Table	\$10.00
Hydro Access Fees	Per Booth	\$10.00
NSF Fee	Per Cheque	\$30.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Lambton County Archives		
Memberships		
Individual	Per Year	\$25.00
Family	Per Year	\$40.00
Group/Society	Per Year, plus \$5.00 per member	\$25.00
Employees of the County of Lambton	Per Year	\$15.00
Member Fees		
Photocopies (Black & White)	Per Copy, Includes HST	\$0.15
Photocopies (Colour)	Per Copy, Includes HST	\$0.25
Microfilm Paper Copies	Per Copy, Includes HST	\$0.25
Microfilm Digital Copies	Per Copy, Includes HST	\$0.15
Research	First Hour Free	\$0.00
	Additional Hours, Per Hour	\$20.00
Digital Copies	Per Image	\$5.00
Obituary Look Up	Per Lookup	\$5.00
Land Instrument Lookup	Per Lookup	\$5.00
Non-Member Fees		
Admission	Per Day, Includes HST	\$5.00
Photocopies (Black & White)	Per Copy, Includes HST	\$0.50
Photocopies (Colour)	Per Copy, Includes HST	\$0.75
Microfilm Paper Copies (Self-Serve)	Per Copy, Includes HST	\$0.50
Microfilm Digital Copies	Per Copy, Includes HST	\$0.25
Research	Per Hour	\$20.00
Photo Scans	Per Image	\$5.00
Obituary Look Up	Per Lookup	\$5.00
Land Instrument Lookup	Per Lookup	\$5.00
Publication Fee for Image Use		
For Profit	Per Image	\$200.00
Not For Profit	Per Image	\$10.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Miscellaneous Fees		
NSF Fee	Per Cheque	\$30.00
USB Purchase	Each	\$7.00
Judith & Norman Alix Art Gallery (JNAAG)		
Memberships		
Individual	One Year	\$20.00
	Two Years	\$35.00
Seniors/Students	One Year	\$15.00
	Two Years	\$25.00
Couple	One Year	\$25.00
	Two Years	\$45.00
Family	One Year	\$30.00
	Two Years	\$55.00
Employees of the County of Lambton	One Year	\$15.00
	Two Years	\$25.00
Enhanced Level Membership		
AJ Casson	Tax Excluded	\$100.00
Emily Carr	Tax Excluded	\$250.00
Tom Thomson	Tax Excluded	\$500.00
Contributors Circle	Tax Excluded	\$1,000.00
Educational Tour Groups		
School Group	On Site, Per Participant	Cost Recovery
General Public	On Site, Per Participant	Cost Recovery
Cancellation Fee, Education Programs	Per Booking	50% of Cost
Chaperone Fee	Per Chaperone	\$30.00
Education Outreach		
In-Person Outreach	Within Lambton County	Cost Recovery

CULTURAL SERVICES	Detail	Approved Fees 2026
Rentals Regular Business Hours		
Norm Gurd Room	Per Event	\$250.00
Lecture Theatre	Per Event	\$250.00
After Hours Staff Facilitation Fee	Per Staff	\$45.00
In House Refreshments	Per Event	Cost Recovery
Photo Shoot	Per Sitting + Applicable Artist Fees	\$100.00
Adult Art Classes	Each	Cost Recovery
Image Reproduction Fee	Each	\$175.00
Administration Fee - Art Loans Other Galleries	Each	\$150.00
Lambton County Library		
Room Rental		
Sarnia Library Theatre Rental	Per Hour	\$20.00
Piano Practice Rental Rate	Per Hour	\$10.00
Sarnia Library Meeting Room - East Room	Per Hour	\$10.00
Sarnia Library Meeting Room - West Room	Per Hour	\$10.00
Other Fees		
After Hours Staff Facilitation Fee	Per Hour	\$45.00
Technician Fee	Per Hour	\$45.00
Facility Damage and/or Cleaning Fee	Based on Actual Repair/Service Costs	
Laundry Fee	Each, Plus HST	\$8.00
Piano Tuning Fee	Billed on Actual Tuning Costs	
Promotional Materials		
Library Bags	Each	\$6.00
Mugs	Each	\$10.00
Other Products & Services		
Replacement/Duplicate Library Card	Each	\$2.00
Non-Resident Library Card	Bi-annually	\$50.00
Thumb Drives	Each	\$5.00
Ear Buds	Per Pair	\$2.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Other Products & Services (continued)		
Exam Proctoring Service	Per Exam	\$100.00
Copying (Copier/Computer) - Black & White	Per Sheet	\$0.25
Copying (Copier/Computer) - Colour	Per Sheet	\$0.25
Copying (from Microfilm)	Per Sheet	\$0.25
Interlibrary Loan Fine or Fee	Based on Lending Library's Requirements	
Interlibrary Loan Non-Pickup Fee	Per Item	\$10.00
Program/Activities Fee	Based on Cost Recovery Plus Disbursement	
Processing Charge (For Material Repairs)	Each	\$5.00
NSF Fee	Per Cheque	\$30.00
Collection Agency Referral Fee	Per Referral	\$25.00
Makerspace		
3D Printing	\$1.00 plus \$0.25 per gram	\$1.00
Book Binding	Per Book	\$1.00
Button Maker	Per Button	\$0.25
Photo Printing	Per Print	\$1.00
CDs and DVDs	Each	\$1.00
Lost or Damaged Materials		
Adult Book (Incl. Hardcover, Trade Paper Soft Cover & Graphic Novels)	Each	\$40.00
Young Adult (YA) Book (Incl. YA Graphic Novels)	Each	\$25.00
Children's Book	Each	\$12.00
Mass-Market Paperback Book	Each	\$10.00
VOX Book	Each	\$50.00
Wonderbook	Each	\$50.00
Audio Book	Each	\$50.00
Chromebook	Each	\$300.00
CD/DVD/Blu-Ray Disc	Each	\$30.00
Magazine/Periodical	Each	\$10.00
Playaways/Theme Kits/Launch Pads	Each	\$100.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Lost or Damaged Materials (continued)		
Book Club Kits	Per Kit	\$300.00
For Each Single Missing Book	Per Book	\$40.00
Video Games	Each	\$60.00
E-Readers/Tablets	Each, varying from \$100-\$300	Cost Recovery
Snowshoes	Per Set	\$100.00
Ontario Parks Day-Use Lending Permit	Each	\$120.00
GPS Units	Each	\$100.00
Daisy Readers	Each	\$455.00
Walking Poles	Per Set	\$40.00
Walking Pole Accessories (Rubber Tips and Baskets)	Per Set	\$10.00
Binoculars	Per Set	\$100.00
Fishing Kit	Per Kit	\$60.00
Fishing Rod	Per Rod	\$40.00
Tackle Box	Per Box	\$20.00
Tool Kit	Per Kit	\$200.00
Individual Tools	Per Tool	\$20.00
Sports Kit	Per Kit	\$100.00
Telescope Kit	Per Kit	\$200.00
Telescope	Each	\$150.00
Individual Telescope Parts	Each	\$20.00
Projector		\$500.00
Cord / Block	Each	\$10.00
Radon Kit	Per Kit	\$200.00
WIFI Hotspot		\$175.00
Yoto Player		\$150.00
Yoto Audio Card	Per Card	\$15.00
Memory Care Kit	Per Kit	\$100.00
Single Items from Memory Care Kits	Each	\$12.00
Nintendo Switch 2 Kit	Per Kit	\$800.00
Joy Cons	Each	\$100.00

CULTURAL SERVICES	Detail	Approved Fees 2026
Lost or Damaged Materials (continued)		
Ukelele Kit	Each Kit	\$200.00
Ukelele	Each	\$150.00
Auto Tuner	Each	\$20.00

FINANCE, FACILITIES & ACQUISITIONS	Detail	Approved Fees 2026
Procurement & Project Management		
Electric Vehicle Charging		
Electric Vehicle Charging Stations	Per Hour	\$1.91
County Administration Building Station*	Per Hour (flat rate)	\$2.00
<p><i>* A charge of \$1.91 per hour (billed by the second) at all charging stations except that located at the County Administration Building in Wyoming, where a flat rate charge of \$2.00 per hour applies.</i></p>		
Lambton Shared Services Centre Room Rentals		
<i>Rooms are available Monday-Friday from 8:30 a.m. to 4:30 p.m.</i>		
Computer Lab	Per Day	\$215.00
	Per Hour	\$77.00
Meeting Room (Small)	Per Day	\$115.00
	Per Hour	\$21.00
Meeting Room (Large)	Per Day	\$165.00
	Per Hour	\$36.00
Boardroom	Per Day	\$115.00
	Per Hour	\$21.00
After Hours Additional Fee	Per Hour	\$75.00

INFRASTRUCTURE & DEVELOPMENT SERVICES	Detail	Approved Fees 2026
Development Services Department		
Building Inspection and By-Law Enforcement		
Lambton County Member Municipalities	Chargable Rate Per hour, plus mileage rate*	\$75.00
Municipalities Outside Lambton County	Chargable Rate Per hour, plus mileage rate*	\$90.00
	Plus Stand-by Fee, per week	\$500.00
Special and Extra Inspections	Chargable Rate Per hour, plus mileage rate*	
Due to faulty or defective work, or because of the work not being ready for inspection. This rate is applicable for each inspection after the second scheduled inspection. Rate is applicable for the administration and the enforcement of all building, septic, plumbing, and By-Law matters.		
<i>*Chargeable rates in effect are subject to change at any time upon Council adopting a By-Law approving new rates. Rates are generally reviewed and revised in July of each year. Mileage rate as set by County Council, as amended from time to time.</i>		
Permits for Private Sewage Systems under Ontario Building Code 2006 Part 8:		
Class 2: Leaching Pit System		\$150.00
Class 3: Cesspool System		\$150.00
Class 4: Leaching Bed System (Entire System)		\$500.00
Septic Tank Replacement Only		\$250.00
Leaching Bed Replacement Only		\$250.00
Class 5: A Holding Tank System		\$500.00
Septic Administration		
File Searches	Each	\$100.00
	24 Hours or Less Rush Fee	\$25.00
Sewage System Assessment	Each (To evaluate proposals to re-use existing septic systems in connection with new connection)	\$100.00
Septic Reviews for Applications Made Under the Land Use Planning & Protection Act :		
Severances	Per Lot	\$100.00
Subdivisions and Multi-lot Severances	More than three	\$400.00
Minor Variances	Per Application	\$100.00
Official Plan Amendments & Rezoning	Per Application	\$100.00

INFRASTRUCTURE & DEVELOPMENT SERVICES	Detail	Approved Fees 2026
Plumbing Permit		
Basic Fee	Each	\$70.00
Number of Dwelling Units	Each	\$35.00
Fixtures	Each	\$8.00
Soil vent stacks	Each	\$35.00
Catch Basins	Each	\$19.00
R.W.L.	Each	\$7.00
Sanitary Lateral	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Storm Lateral	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Water lines	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Fire Service Main	Per metre	\$1.50
Oil Interceptor	Each	\$35.00
Backflow Preventor	Each	\$35.00
<p>The basic fee shall be charged for any work that requires a permit.</p> <p>Where the owner or his agent makes application for a special inspection of any plumbing, drainage or water system work which is not a routine inspection, the applicant shall pay for the services of the Inspector per hour and cost of mileage incurred at the current rates as set by Lambton County Council, as amended, from time to time.</p> <p>For extra inspections made necessary because of faulty or defective work or because of the work not being ready for inspection, for each inspection after the second inspection, the applicant shall pay for the services of the Inspector per hour and cost of mileage incurred at the current rates as set by Lambton County Council, as amended, from time to time.</p> <p>An additional recovery fee applies to all commercial and/or industrial applications. Waterlines, storm and sanitary laterals exceeding 90 linear metres in length shall be subject to \$1.50 per linear metre when the base criteria has been exceeded and is applicable to each individual. Fire service mains in their entirety will be subject to \$1.50 per metre.</p>		

INFRASTRUCTURE & DEVELOPMENT SERVICES	Detail	Approved Fees 2026
Official Plan		
Official Plan Amendment	County	\$4,000.00
	Local Municipality Official Plan	\$700.00
<i>(For greater clarity, any and all costs associated with peer review and/or consulting reports required by the County of Lambton in relation to the subject matter of an official plan amendment application processed pursuant to s. 22 of the Planning Act, R.S.O. 1990, c. P.13 shall be the sole and exclusive responsibility of the applicant.)</i>		
Zoning		
Zoning By-Law Amendment	Each	\$525.00
Zoning Compliance Letter (With or Without Survey)	Each	\$100.00
	24 hours or less Rush Fee	\$25.00
Woodland		
Application for Exemption to Clear Woodlands	Per Application	\$1,250.00
Extension for Approved Exemption Permit	Per Extension	\$175.00
Notice of Intentions/Goods Forestry Practice Cuts	Per Notice	\$75.00
Exemptions and Changes		
Application for Minor Exemption Requests (Under Section 3)	Per Application	\$275.00
Changes to a Provisional Consent and Reactivation of a Lapsed Plan of Subdivision	Per Application	\$250.00
Plan of Subdivision/Condominium		
Plan of Subdivision/Condominium Application	0-20 lots	\$3,500.00
	21-50 lots	\$4,500.00
	50 + lots	\$6,500.00
Plan of Condominium Conversion Applications	Per Application	\$2,000.00
Exemption request for Condominium/ Condominium Conversion	Per Application	\$750.00
Plan of Subdivision Part Lot Control	Per Application	\$750.00

INFRASTRUCTURE & DEVELOPMENT SERVICES	Detail	Approved Fees 2026
Plan of Subdivision/Condominium (continued)		
Plan of Subdivision/Condominium Extension to Draft Plan Approval	Per Application	\$250.00
Plan of Subdivision/Condominium Re-Submission of Lapsed Draft Plan Approval	Per Re-Submission	50% of Application Fee
Peer Review Study		
Where a planning application for either the County or a lower-tier municipality receiving planning services from the County, requires a peer review of a study, the cost of that peer review will be borne by the applicant.		Cost Recovery
Signs		
Road Sign - 8" x 28"	Each	\$39.25
Street Sign - 6" x 22"	Each	\$25.25
Street Sign - 6" x 16"	Each	\$21.25
9-1-1 Sign - 5" x 13"	Each	\$16.50
9-1-1 Sign - 5" x 15"	Each	\$18.50
Sign Post	Each	\$15.00
Public Works Department		
Services		
Pipeline Crossings (Private)	See Schedule "A" By-Law 13 of 2008	
Tipping Fees	Per Metric Tonne	\$50.00
	Per Cubic Yard	\$18.00
Tires (Passenger Car, Pickup)	Per Tire (Rim Off)	\$2.50
	Per Tire (Rim On)	\$5.00
Sign Permit	Each	\$100.00
Entrance Permit	Each	\$25.00
Damages to Public Property Caused During Collision	Actual Cost	Cost Recovery

INFRASTRUCTURE & DEVELOPMENT SERVICES	Detail	Approved Fees 2026
Moving Permits		
Oversize loads under 3.75 meters wide	Each	\$75.00
Oversize loads over 3.75 meters wide	Each	\$300.00
Overweight loads under 3.75 meters wide	Each	\$150.00
Overweight loads over 3.75 meters wide	Each	\$750.00
Annual Oversize Loads	Annual Fee	\$400.00
	Plus Each Additional Permit to the Same Company	\$40.00

LONG-TERM CARE	Detail	Approved Fees 2026
Room Rentals - All Homes		
Small Meeting Room & Staff Training Room	Per Rental	\$25.00
Auditorium, Basement Library & Education Room	Per Rental	\$50.00
Funeral Homes (Auditorium, Chapel, Lobby, Labour)	Per Funeral	\$150.00
Kitchen Off Auditorium/Dishes and Clean Up	Per Rental	\$25.00
Tablecloth Rental	Per Unit	\$2.00
Meals on Wheels		
Packaged Complete Meal	Each	\$10.00
Packaged Entree	Each	\$8.00
Packaged Soup/Salad/Dessert	Each	\$2.00
Staff Meal	Per Soup	\$2.00
	Per Entree	\$4.00
Volunteer Meal	Each	\$4.00
Visitor Meal (With Resident)	Each	\$9.50
Sunday Supper & Holidays (Easter, Thanksgiving, Christmas, Mother's Day, etc.)	Each	\$12.00
<i>Special Occasions (by invitation) may vary. For groups of 3 or more, please contact the Nutrition Supervisor for meal pricing.</i>		
Meetings/Conferences		
Morning Meeting	Per Person	\$6.50
<i>Muffin/Pastry, Fruit or Cheese, Juices, Water, Coffee & Tea</i>		
Luncheon	Per Person	\$8.50
<i>Entrée Beverage, Dessert, Coffee & Tea</i>		
Afternoon Meeting	Per Person	\$6.50
<i>Squares/Cookies, Fruit, or Cheese & Crackers & Fruit, and Beverages</i>		
Full Day - Morning, Lunch, Afternoon	Per Person	\$16.00
Diners Club	Per Meal	\$15.00

OFFICE OF THE CAO	Detail	Approved Fees 2026
Souvenirs		
Lapel Pins (Crest)	Each	\$0.38
Lapel Pins (Logo)	Each	\$0.33
County of Lambton Flag	Each	\$52.41

PUBLIC HEALTH SERVICES	Detail	Approved Fees 2026
Emergency Medical Services Department		
Special Events Coverage (Agreements)	Four Hour Minimum	
One (1) Ambulance, Two (2) Paramedics	Per Hour	\$180.00
One (1) Supervisor	Per Hour	\$95.00
Provision of Ambulance Call Report Record with Signed Authorization	Each	\$150.00
Lambton Public Health		
Property File Search	Each	\$80.00
Other: File Reproduction and/or Search	Per Hour	\$30.00
	Per Page	\$0.50
Food Handler Certification Course	Classroom/Home Study, Includes HST	\$40.00
	Exam Only, Includes HST	\$10.00
Public Pool Operators Course	Per Course, Includes HST	\$20.00
Birth Control Patch (EVRA)	Per Package	\$15.00
I.U.D.	Each	\$60.00
Nuva Ring	Per Package	\$12.00
Oral Contraceptives	Per Pack	\$10.00
Plan B (E.C.P.)	Per Occasion	\$10.00

SOCIAL SERVICES	Detail	Approved Fees 2026
Housing Services		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
Fees		
Dollar amount or method by which they are calculated.		
Rent		
30% of gross monthly income up to full market rent or per Social Assistance Scales established by the Ministry of Municipal Affairs and Housing.		
Utility Charge		
When the utilities for rental units are paid by the Service Manager the tenant's rent is increased by charges established by the Ministry of Municipal Affairs and Housing. Utility charges vary by the size and type of unit.		
Maintenance Charges		
Full Cost Recovery		
NSF Fee		
Full Cost Recovery		
Fire and Water Damage		
Full cost recovery of all costs incurred for fire or water damage up to the full amount of the deductible may be charged back to the tenant.		
Television Antenna Charge		
Where a television antenna is supplied, the tenant's rent is increased by \$1.00 per month.		
Air Conditioning Charge		
Where the cost of hydro is paid by the Service Manager, the tenant is charged \$5.00 per month for each air-conditioning unit.		
Legal Fees		
Full Cost Recovery		
Parking Fees		
Each tenant receives one parking space based on availability. \$10.00 per month is charged for each additional non-designated parking space.		
Laundry		
Based on 3rd party vendor rates.		

SOCIAL SERVICES	Detail	Approved Fees 2026
Children's Services		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
Circles Licensing		
Annual Licence	Per Year (Plus Data System Fee)	\$2,500.00
Homelessness Prevention & Social Planning		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
Ontario Works		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50